

CAL CAC Approved Meeting Minutes

September 5, 2024

3:15-5:00pm

Present: Kristen Mapes, Chair, Interim Dean Yen-hwei Lin, Associate Dean Sonja Fritzche, Thomas Berding (Art), Bump Halbritter (WRAC), Todd Hedrick (Philosophy) Yore Kedem (Linguistics and Languages), Jon Keune (Religious Studies), Chamara Kwakye (African Studies), Lucas Nunn (Theatre), Garth Sabo (IAH), Deanna Thomas (Dean' Office), Elizabeth Tuttle (Romance Languages), Bill Vincent (English), Kathy Charles (FASA)

Secretary and minute-taker: Bill Vincent

Called to order at 3:15 p.m.

1. The Agenda was approved.
2. Kristen Mapes was re-elected to chair the committee.
3. Interim Dean Lin's remarks:
 - a. Strategic Plan:
 - i. We need to continue to refine the College's Strategic Plan.
 - ii. She will consider what parts of the Strategic Plan should be implemented first.
 - iii. We should share the Strategic Plan with the candidates for Dean.
 - b. Budget:
 - i. The enrollment surge puts a strain upon our budget which has not expanded commensurately.
 - ii. No new positions have been approved by the provost, Dean Lin is studying the budget to see if any new faculty can be funded.
 - c. Summer Bridge funds
 - i. They should be made available in an equitable and transparent manner.
 - ii. 2024 – 2025 should be a trial year with a new committee to consider further.
4. Kathy Charles from Faculty and Academic Staff Affairs discussed the draft proposal for the search for a new dean. She focused upon the time-table for the process, particularly the role of CAC.
 - a. After her departure, discussion centered upon two issues: the hope that the Search Committee could be in place by 1 October, and the size and proposed method of choosing the committee.

- b. The consensus on the first issue was that the early date was not feasible, especially given the fact that our next meeting is scheduled for 10 October.
- c. The consensus concerning the second issue was that the Search Committee must be larger than proposed, given that ten units, as well as staff and students need to be represented, The process, calling for three nominees from each unit, was deemed too unwieldy. One problem was the stipulation that the Search Committee needed to include four non-tenured faculty and six tenured faculty.
- d. Kristen Mapes offered to devise a process for selecting candidates for the Search Committee and present it to CAC members by email for their approval.

The meeting was adjourned at 5:00 p.m.