**April 25, 2024**

**CUC Notes**

Present: Julie Koehler, Amy Lampe, Carrie Lewis, Robert McCann, Yvonne Morris, Fred Rauscher, Anne Violin Wigent

1. Suggestions for CUC meetings for ’24-25
   1. Meet on Thursday at 3:15pm to match other college committees, the week after CCC.
   2. Every other month and alternating with Associate chairs meeting. Extend invitation to Associate chairs when relevant.
   3. Topics for discussion:
      1. Syllabus statement on laptop/technology use in the classroom
      2. Discussion of laptop requirement (see 2 below)
      3. Cross listing courses (Leann)
      4. Updates from Quinn
      5. CAC feedback (see 7 below) and possibility of merging with CCC
2. Laptop requirements. To be discussed further next year
   1. Student computing requirement = suggestions for laptops to last 4 years
   2. <https://docs.google.com/document/d/1fIJz-PAWscqlINxw3VtKfyB4RRF9eCZ5E8jb6bq-6TA/edit?usp=sharing>
   3. Impact of requirement on computer lab space
   4. Required software in some programs (Graphic Design) and the need for labs for equitable access
3. Process of cross listing with Leann Dalimonte.

TABLED AS LEANN COULD NOT BE THERE

1. Internship and independent studies and incomplete forms (if there is still a need).

NO NEED TO DISCUSS FURTHER

1. CAL Scholarship applications.
   1. Revising the evaluation process to make it more equitable
   2. Requesting a more detailed/substantial application narrative
   3. Anonymized applications for scholarship with personal sensitive information
2. Updates on internship, ease reports and student retention and consequences of submitting grades late, with Quinn Moreno.

TABLED AS QUINN COULD NOT BE THERE

1. CAC discussed our bylaws in their meeting on March 25. Some serious reservations were raised (please see attachment).
   1. Should CUC be a committee vs taskforce with caps on time commitment?
   2. Clear outcomes
   3. Question about how serving on the CUC would be counted if this is not part of a committee
   4. Could CUC be folded into the CCC? With sub-committee for scholarships
   5. How would the dean’s office approach this change in structure?