

College Undergraduate Committee

Thursday, March 23 2022

3:30 PM

Present:

- Karen Moroski-Rigney
- David Godden
- Sadam Issa
- Stuart Blythe
- (add your name)
- Ranae Selmeyer
- Yvonne Morris
- Yvette Puga
- Rebecca Tegtmeyer
- Ann Crain
- Sheila Contreras

Video Call:

Via Teams (Karen will start the call)

Agenda Files

Our agenda files will be in our [shared Teams folder](#) under AY2022-2023 > FA2022.

Notes/Expectations

- Our meeting agenda will serve as a “live” document” during calls/meetings.
- Post-meeting, the Chair will summarize the meeting into a minutes/summary document which will be made available in the [same folder shared above](#)
- Anybody can edit/revise/add to the document.
- Action items for members will be **highlighted yellow.**
- **Regarding New Business --**
 - *If there are items anyone wants/needs to add to the agenda, you have two options.*
 - *Add your item beneath the items currently listed on the agenda*
 - *They’ll be taken up, time permitting, as “New Business.”*

- *Add your item at the bottom of this file, beneath the “For Next Meeting” subheading.*

Meeting Agenda

Agenda Summary

1. **Checking in / getting settled (3:30-3:35)**
2. **Approve last meeting's minutes/notes (3:35-3:40)**
 - a. Link to [January Meeting Agenda](#)
 1. Motion to approve: Alissa Cohen
 2. Motion to second: David Godden
2. **Scholarship Team Visit (3:40-4:00)**
 - a. **Laura Borchgrevnik, Cindy Wright, Delaney Atkinson**
 - b. CUC usually supports this process. This year, apps are due April 1. There's a new application format where students have an easier submission portal. Once students submit, Delaney pulls the responses and materials/collates the apps. Then Laura collates the students' eligibility. Then those apps get sent to CUC's subgroups.
 - c. How many subgroups do we need / how many scholarships? How many people in each?
 - i. Just UGS scholarships this year. We only need one group.
 - ii. Currently 85 applicants across all awards
 1. Once materials are downloaded, materials get to Laura. Then we depend on financial aid. Typically they're quick, but we're sending 100 names. Hopefully review could be some time **after April 10**
 2. **Need to do Outstanding Senior Award quickly**
 - iii. **Please sign up if you're interested in being part of scholarship review:**
 1. Karen Moroski-Rigney
 2. Ranae Selmeyer
 3. Alissa Cohen
 - 4.
3. **Updates on CCC review of CUC Bylaws/Overlap Areas & Cara's CAC Visit (4:00-4:30)**
 - a. [Link to CCC report](#)
 - i. From Tamura – we need a definition/clarification of purpose.
 - ii. From David – units just aren't the same, and it's hard to think about unit representation
 - iii. Alissa – prefers in-person meetings because a lot is going on in a virtual space.
 - iv. Sheila – we should be able to find a space for ourselves in the gaps left by CCC's bylaws
 1. Should we be the conversation space before CCC?
 - v. Ranae: Something David said... R is not a director of UE, but there is 4 BA/BFA coordinators because theatre is so diverse. That said, curriculum is so outdated

and needs overhaul. A role we COULD do maybe: help units with establishing curricular change

- b. From Cara: CAC – questions of governance, etc. What is our role? What are we doing when we think about governance or our role?
 - c. We are moving away from SIRS and to new process -- Explorance Blue
 - i. Folks want to talk to advisory committees about this, but CUC was not contacted. But whose job is it to gather the input? Turns out, someone in English is our college rep for UCUE. A central place in larger governance structure that was giving feedback on that Explorance Blue process. We don't have good workflow/communication strategies/networks to know what's going on and where.
 - ii. We don't communicate in cross-committee way. But we aren't even connected within the College! Cara asked CAC what kind of mechanisms we should build to sustain better communication.
 - iii.
 - iv.
4. **New Business**
- a. **If you've got something, add it here!**

Discussion/Action Items

Helpful Links:

- [CUC Bylaws](#)
- [CUC Webpage](#)

Notes on Scholarship Review

- Notes

Notes on CCC/CUC Updates

- Notes

Notes on New Business

- Notes

Action Items/To-Do List

Task	Who's Doing the Task?	Deadline

Items For Next Meeting

From Jena Whitaker: Creating an Undergraduate Learning Initiative

From Jena: "This would be similar to the Undergraduate Research Initiative, but the goal would be to provide grants for programs who want to create a mentoring program focused on upper-class students helping 1st and 2nd year students in their classes for their majors/minors. We recently discussed this idea in the Undergraduate Committee for RCS."

Reviewing Strategic Plan Draft

