

College Undergraduate Committee

Thursday, December 8, 2022

3:30 PM

Present:

- Karen Moroski-Rigney
- Cara Cilano
- Stuart Blythe
- Anne Violin Wigent
- David Godden
- Rebecca Tegtmeyer
- Sheila Contreras
- Ann Crain
- Alissa Cohen
- Yvette Puga
- Tamura Lomax
- Sadam Issa
- Carl Austin Miller Grondin
- Katherine Knowles
- Patricia Spinner
- Ranae Selmeyer
- Guest: Karin Zitzewitz

Video Call:

Via Teams (Karen will start the call)

Agenda Files

Our agenda files will be in our [shared Teams folder](#) under AY2022-2023 > FA2022.

Notes/Expectations

- Our meeting agenda will serve as a “live” document” during calls/meetings.
- Post-meeting, the Chair will summarize the meeting into a minutes/summary document which will be made available in the [same folder shared above](#)
- Anybody can edit/revise/add to the document.
- Action items for members will be **highlighted yellow.**

- **Regarding New Business --**
 - *If there are items anyone wants/needs to add to the agenda, you have two options.*
 - *Add your item beneath the items currently listed on the agenda*
 - *They'll be taken up, time permitting, as "New Business."*
 - *Add your item at the bottom of this file, beneath the "For Next Meeting" subheading.*

Meeting Agenda

Agenda Summary

1. **Checking in / getting settled (3:30-3:35)**
2. **Approve last meeting's minutes/notes (3:35-3:40)**
 - a. [Link to November CUC Meeting Notes](#)
 - i. Apologies from Karen: I intended to write actual minutes for us, but did not get a chance due to frenetic end-of-semester scheduling. Starting with this meeting and moving forward, I will draft minutes for us that summarize the notes from our agenda.
2. **Quick notes from Chair (3:40-3:45)**
 - a. Our bylaws changes were not able to be reviewed and voted upon by CAC before the College Meeting, so we'll move that discussion to spring. Cara has asked CAC to develop written questions or comments about our bylaws so we can make sure we're in dialogue and moving toward consensus.
3. **Review of Google Form responses from last meeting (3:45-3:55)**
 - a. We had a low response rate for this form, so I'd like folks to take a few minutes now to [revisit it and submit your responses](#). Your brainstorming will be helpful getting you in the mindset for our next agenda item: discussing CUC's purpose.
4. **Thinking Through CUC's purpose (Small groups & Discussion) (3:55-4:05)***

**Thank you to David Godden for his thoughtfulness in framing this conversation and providing me with ideas for how we might begin discussion.*

- a. In small groups, discuss the following:

- i. What do we think are the main conversations happening across CAL?
 1. Which of those conversations includes units represented in CUC?
 2. How can CUC better facilitate collaboration or support surrounding these conversations?
 - ii. How can CUC transition from being a reactive body to a proactive body?
 1. If CUC is the place where faculty, advisors, staff, students, and administrators can all come together: what conversations should this committee not only be having, but also be **leading**?
 2. What leadership roles or leadership spaces can CUC claim?
 - iii. How can we engage our units via CUC in ways that are mutually beneficial?
 1. Can we offer advice, oversight, or support for initiatives? Can we imagine ways we might make clear CUC's value and purpose to the units we each represent?
 - iv. How should these changes or prerogatives show up in our bylaws?
5. **Large Group Discussion (4:05-4:25)**
 - a. What did everyone talk about?
6. **New Business**
 - a. If you've got something, add it here!

Discussion/Action Items

Helpful Links:

- [CUC Bylaws](#) (Before Fall revisions)
- [CUC Webpage](#)

Notes on Updates Regarding CAC Bylaws Vote

- Notes

Notes on Review of Google Form Responses

- Notes

Notes on Discussion of CUC's Purpose/Goals

- Notes

Notes on Discussion of Chair's Quick Notes

- Notes

Notes on New Business

- Notes

Action Items/To-Do List

Task	Who's Doing the Task?	Deadline

For Next Meeting

- Notes