Request for Approved Change

Michigan State University

Office of the Provost

Date:

1. Department/School/College:

1. Name of Program:

Curriculum and Major Code(s):

3

. Name of Degree:

.

4

Type of Program:

Major

Online (Off-campus)

Online (On-campus)

Other

If other, please specify Type of Program:

If TE, \*\*\* Requires Michigan State Department of Education Approval:

5. Effective Start Semester:

To which students will the program be made available:

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Target student audience for the program:

1. Enrollment:

What is the expected enrollment per year:

What is the minimum enrollment acceptable:

1. Source of budget for the program: Internal reallocation

College reallocation

New funds

1. Projected costs as compared to other programs in unit:

Much higher

About the same

Much lower

1. Staff requirement:

How many additional staff will be required:

Indicate who will provide the primary instruction and the names of their departments/schools/colleges. Describe any external professional linkages (industry government, etc.)

1. Will additional equipment be required: No Yes

Approximate cost:

Source of funding:

1. Will additional library materials be required: No Yes Approximate cost:

Source of funding:

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. Will additional space be required:

No

Yes

Type:

Approximate amount

1. If the program requirements contain a named concentration, do you wish for the concentration to be noted on the student's transcript? Please indicate yes or no. This is done on a program basis, not student-by-student.

1. Detailed Description:

1. Are there admissions requirements for this program?:

Grade or grade-point average requirements and if so in which course(s), portfolio requirement, audition, essay, etc. If there are not admission requirements other than those required by the University policy indicate “none”.

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1. Type(s) of Change(s):

1. Students who will be affected by the proposed changes:

1. Will the proposed change(s) have a negative impact on students? No Yes

If yes, which students?

1. Reason(s) for change(s):