



College of Arts & Letters MICHIGAN STATE UNIVERSITY

College Curriculum Committee – November 12, 2020

Minutes: 11/12/2020 3:15-5:00 Zoom: <https://msu.zoom.us/j/96993348261> Passcode: 627152

Attendance: David Godden, Kristie Dotson, Gretel Van Wieren, Senta Goertler, Kiera Gilbert, Ryan Welsh, Miguel Cabanas, Ellen Moll, Sandy Burnley, Lily Woodruff, Jeff Wray, Senta Goertler, Casey McArdle, Cara Cilano, and Leann Dalimonte.

Guests: Stacia Rigney-Moroski

Meeting started at 3:15pm

1. Approval of the Agenda - David motioned, Miguel seconded, agenda approved.
 - a. Additions to Agenda
2. Approval of 10/15/2020 Meeting Minutes – Miguel motioned, Gretel seconded, minutes approved.
3. Associate Dean's Remarks
 - a. Introduction to the Program Dashboard and how it aligns with the future of student success curricularly in the college.
4. CCC Chair Charge
 - a. Thanks to the committee for their work and guests representing their curricular proposals
 - b. Overview of what the committee charge is and what it is not
 - i Broader discussion and questions on curriculum proposals
 - ii Engage as colleagues prioritizing the undergraduate experience and not gatekeeping it
 - 1 Feedback for unit consideration
 - 2 Clarifying questions
 - 3 Advisory body
 - c. Apologized to the committee as chair and learning the ropes of the committee meetings, but also apologized to the guest representatives from the last meeting
 - d. We're working in a difficult and changing environment right now and we should approach each other with grace in our communication and when reviewing proposals
 - e. Treat each other and proposals fairly regardless of faculty status
 - f. Committee comments:
 - i We may operate on old bylaws and it's our responsibility to change and evolve for the benefit of the students and our college

5. UCC Sub C Updates from 11/5/2020
 - a. CAL program and course changes all passed UCC Sub C
 - b. ACM Director attended and approved the friendly amendments made to courses in that program.
 - i. Changes included minor course description changes, corrections to co-requisites, and approvals. K also requested corrections to some course titles.
 - ii. If a course title change to MUSM 887 is desired, it will need to be put forward and move through the curriculum process (no request is at UCC at the moment).
 - c. The MAFLT Certificate and ENG graduate programs were approved with friendly amendments.
 - d. All IAH course changes were approved (update to prerequisites).
 - e. Both PRT courses were approved with friendly amendments

6. Curriculum:

*Reminder: Curricular items are due 11/30 for the 12/8 [Tuesday] meeting which is the last chance to get proposals submitted for a FS21 start date.

 - a. Women's and Gender Studies Package:
 - i. LGBTQ & Sexuality Studies MNUN
 - ii. WGS MNUN
 - iii. WGS BA
 - iv. WS 307
 - v. Recommendations:
 - LGBTQ MNUN: #15 insert comma between words "Gay, Bisexual" in introduction paragraph
 - vi. Miguel motioned, Gretel seconded, and the WGS package is approved with completion of recommended changes.
 - b. Courses
 - i. ITL 250 – Miguel Cabanas
 - Discussion about how this course has changed from the previous proposal of ITL 300.
 - ITL 250 serves as an introduction to Italian culture and language which might help navigate students into the minor.
 - May be listed as an elective in the minor in upcoming program changes
 - It's a student centered course to supplement study abroad offerings that cannot run currently
 - Gretel motioned, Ryan seconded, ITL 250 course approved unanimously by the committee.
 - ii. AL 270 – Stacia Moroski-Rigney
 - Question about the theories in the course objectives
 - Recommendations:
 - a. #11: streamline the capitalization of words
 - b. #22: Remove prerequisite so students could take Tier I at the same time
 - c. #30: Consider rephrasing standard assignment to standardized so the assessment measurement is clear

- d. Miguel motioned, Casey seconded, AL 270 approved with the completion of the recommended changes.
 - iii. GRM 291 – Senta Goertler
 - Course offering and sequencing is similar to FRN changes approved earlier in the academic year
 - Discussion about considering this at the 400 level for graduate students to benefit from
 - Casey motioned, Miguel seconded, GRM 291 approved unanimously.
 - iv. LIN 427, 437 (827 & 837 courses attached for reference) – Senta Goertler
 - Casey motioned, Jeff seconded, LIN courses are approved.
7. Program Dashboard Discussion
 - a. Cara gave a background on the Budget Reduction Task Force (BRTF) and the recommendation of a [data] dashboard came from the Curriculum Integrity and Programmatic Shifts Subcommittee. The dashboard would serve as a resource to units as an information infrastructure.
 - i Responsibility Centered [Budget] Model (RCM) shift possibility at the University level
 - b. Description: The budget reduction task force is pursuing the construction of a program data dashboard. This effort will build a multi-faceted information infrastructure that promotes data access and subsequent data-informed decision making.
 - c. Key Drivers: immediate budget reduction pressure; strategic planning; anticipation for shift in university budget model
 - d. Characteristics: germane to undergrad experience:
 - i Student Experience:
 - centers multiple ways of knowing
 - helps develop transferable skills
 - connects to student success
 - prompts active engagement from students
 - holds appeal for students
 - includes high impact practices
 - integrates research to advance student learning
 - ii Internal Metrics:
 - enrollment in classes
 - major/minor completion rates
 - established habits of assessment
 - demand is sufficient to justify program's/courses' existence
 - student demand for program, for electives
 - numbers of majors/minors
 - enrollment/grad trend numbers per major/minor

- e. Points of Discussion: addition/revision/refinement of characteristics; consideration of terms, including for dashboard itself.
- f. Discussion about high impact practices
- g. Discussion on internship offerings in programs that are required and students paying for those credits
 - i Requirement typically to fulfill the 3 credit Experiential Learning requirement
 - ii This conversation can be brought to CUC next
- h. Discussion over how the dashboard will be utilized and what it means to be created during a budget crisis and how assessment plays into possible cuts
 - i How to make courses equitable and diverse
 - ii How DEI is incorporated for students and curricularly
 - iii How established habits of assessments are applied

7. Other Business

Miguel motioned, Lily seconded, meeting adjourned at 5:00pm.