CAL Computing Exception Request

Date:_____

Name:_____

Department:_____

MSU NetID:_____

Phone:_____

Reason for requesting computer/software exception:

Specifications/details for new request (please attach quote to this form):

Requester Signature:_____

Department Chair Signature: _____

Split cost: _____
Account (and Subaccount if neccessary) for split: _____

Split costs for overage amounts will be confirmed with department before an order is made