



College Undergraduate Committee – April 21, 2020

Attendance: Bump Halbritter, Shannon Kelly, Sandra Deshors, Justin Wigard, Chris Corneal, Kristin Mahoney, Miguel Cabanas, Chris Frilingos, Beth Judge, Quinn Moreno, David Godden, Angela Wendelberger, Salah Hassan, Cristina Schmitt, Cara Cilano and Leann Dalimonte.

Minutes: 04/21/2020– 3:30 – 5:00 Zoom

Meeting started at 3:31pm

1. Approval of the Agenda – Miguel motioned, Kristin seconded, agenda approved unanimously.
2. Approval of 3/17/2020 Meeting Minutes – Kristin motioned, Angela seconded, minutes approved unanimously.
3. Develop draft guidelines for faculty that will encourage a nimble approach to fall instruction.

As we continue to face uncertainty regarding the nature of instruction in the fall semester, we can exercise some agency by planning for pedagogical contingencies. Such contingency planning can help us account for a number of exceptional scenarios

- a. consider what work needs doing prior to fall
 - i. discussion on incremental approach depending upon climate
 - ii. proposed steps from guidelines doc draft:
 - Prepare a statement for your syllabus that outlines the course's 'pivot' plan.
 - Identify courses (and program's) student learning objectives.
 - Develop a series of opportunities to learn that foreground interaction.
 - Locate the tools and training you need.
- b. prepare for f-to-f, hybrid/pivot, online
 - i. We currently don't know how we'll be interfacing with our students this fall
 - ii. Question raised about students who might not participate if campus is opened up vs. those that would or wouldn't online
 - Academic Alliance example for big ten virtual course share
 - iii. One way to be flexible is to conceptualize your course as a series of linked 2-3 week modules that can be delivered via different modes, i.e. f-to-f, hybrid, online.
 - iv. Students do benefit from synchronous connections with you and their peers. Consider building in synchronous moments a regular intervals.



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- v. If your course relies on exams, research your options for building the test-taking environment in advance so that you can be assured of the students' academic integrity.
 - c. Understand contract variables for UNTF and TS colleagues
 - i. Concern for preparations and resources available for those who are 9 month contracts
 - d. Draft guidelines document
 - i. Recommendation to update the tone of document to be viewed as supportive to colleagues
 - ii. Recommendation to add assessment guidelines
4. Other business
- a. Warm welcome to continue on next year's committee

Salah motioned, Miguel seconded, meeting adjourned at 4:31pm.