

College of Arts and Letters
2019 Special College Research Abroad Monies (SCRAM)

Contact your unit for nomination procedures. Nominations must reach the College Office by:

Tuesday, February 11, 2020

The College of Arts & Letters is offering fellowships up to \$3,000 each intended for students in the latter stages of degree completion whose research requires significant use of facilities, sources, or resources abroad. Support is for travel during Summer 2019. Preference will be given to applications demonstrating that the *research trip will accelerate degree completion and significantly add to the quality of the applicant's composition, performance, creative activity, thesis, dissertation or document.*

This competition is open only to students enrolled in Fall 2019 or Spring 2020 who have **not** received a major University, College or similar award in 2018-2019.

Upon completion of the research trip abroad, awardees must submit a progress report on their activities to their department and the Dean's Office.

Each nomination must be submitted by the academic unit and include the following in the order listed:

1. from department chair/school director: signed **SCRAM Form**;
2. from applicant: description of project and purpose of research trip abroad, including how the research abroad will accelerate completion of the degree and significantly add to the quality of the final project (composition, dissertation, thesis, performance, etc.); length must be no more than 2 double-spaced pages, normal margins, 10- or 12-point font;
3. from applicant: budget estimate that is fiscally responsible (transportation, room, meals, supplies, etc.);
4. from guidance committee chair or primary adviser: letter of support, confirming that the applicant is in the latter stages of degree completion as well as attesting to the significance of the research trip abroad to the completion of the composition, dissertation, thesis, performance, etc.;
5. from applicant *or* department/school/program: printout of "Courses by term" (see STUINFO menu), or unofficial transcript from Registrar. Please do not submit SIS CHRNLIST.

Nominations will be judged according to the following criteria:

- quality and clarity of student proposal,
- reason to be abroad to complete this research
- specificity of plans for research abroad (e.g. precise works to be consulted in an archive, details of interview schedules and with whom)
- necessity of research abroad to the completion of the degree,
- appropriateness of budget and clarity of budgetary needs
- student record, and
- faculty letter of recommendation.

**2019 Special College Research Abroad Monies (SCRAM)
Nomination Form**

DEADLINE: Tuesday, February 11, 2020

Nomination packets (PDFs) must be e-mailed from the e-mail address of the unit chair, graduate director/advisor, or graduate secretary. Nomination packets are to be composed of a single multi-page document, saved as a PDF, and sent as an e-mail attachment to Laura Borchgrevink (borchgr2@msu.edu) **no later than 5:00 p.m. on Tuesday, February 11, 2020.**

It must include the following in the order listed:

- from department chair/school director: signed nomination form;
- from applicant: description of project and purpose of research trip abroad, including how the research abroad will accelerate completion of your degree and significantly add to the quality of your final project (composition, dissertation, thesis, performance, etc.); length must be no more than 2 double-spaced pages, normal margins, 10- or 12-point font;
- from applicant: budget estimate that is fiscally responsible (transportation, room, meals, supplies, etc.);
- from guidance committee chair or primary adviser: letter of support, confirming that the applicant is in the latter stages of degree completion as well as attesting to the significance of the research trip abroad to the completion of the composition, dissertation, thesis, performance, etc.;
- from applicant or department/school/program: printout of transcript either on STUINFO (see STUINFO menu, Course Listing); or unofficial transcript from Registrar's site. Please do not submit SIS CHRNLIST.

Name: _____ PID: _____

E-Mail address: _____

Department/School/Program: _____

Approximate Dates of Travel: _____

Destination(s): _____

Address where student prefers to receive correspondence regarding this competition:

Summary of Nominee's Record:

- Graduate degree sought: _____
- Term of first MSU enrollment in current program: _____
- Current GPA: _____
- Number of outstanding DFs (excluding 899, 999): _____
- Comprehensives completed to date:

_____ out of _____ _____ all _____ N.A.

Signature

Date