



College of Arts & Letters MICHIGAN STATE UNIVERSITY

College Curriculum Committee – March 19, 2020

Attendance: Robert McCann, Brandon Lawler, Dionne O'Dell, Bethany Judge, David Godden, Miguel Cabanas, Senta Goertler, Casey McArdle, Gretel Van Wieren, Cara Cilano and Leann Dalimonte.

Guests: Saulo Gouveia

Zoom: <https://msu.zoom.us/j/103505986>

Minutes: 3/19/2020 3:15 – 5:00

Meeting started at 3:16pm

1. Approval of the Agenda – Miguel motioned, Senta seconded, agenda approved unanimously.
2. Approval of 1/23/2020 Meeting Minutes – Miguel motioned, Brandon seconded, minutes approved unanimously.
3. Associate Dean's Welcome & Remarks
 - a) Keeping routine as normal as possible
 - b) Communicating with other Associate Deans across the University to figure out student situations
 - I. Format for grading for the end of the semester a main focus right now
 - II. Discussing the format of SIRS and student evaluations for teaching for this semester
 - c) Experiential Learning Requirement for graduating seniors
 - I. College is waiving that requirement for them
 - II. Encouraging students to complete it if they can this summer with an internship if that happens to be an option in the near future or not given the current situation with COVID-19
 - d) Discussion about the possibility of offering more online courses this summer and how that affects the summer budget
 - I. RCS is looking into offering an online course for students to meet their OPI if they were enrolled in summer study abroad courses
 - II. Recommendation: Communicate with your dept. chair and send Cara information regarding these types of courses so she can help if they need assistance running

4. UCC Sub C Updates from 3/12/2020
 - a) All CAL proposals passed and will be reviewed at the full committee meeting on 3/26/2020
 - I. Minor recommended changes to course redundancies
 - b) Graduate Certificate in Museum Studies
 - c) MUSM 887, WS 102, and WRA 495

5. Vote on AL Workflow
 - a. To make a recommendation to the CAC that the workflow be adopted as the proper shared governance channel for AL courses
 - b. Workflow is being taken to CCC, CUC, and CGC for voting approval prior to taking to CAC as an established protocol for proposing new AL courses.
 - c. If and when approved by CAC the workflow will be rolled out via communication, uploaded onto the committee website, and instituted in the New Administrators Handbook.
 - d. Recommendation to create a form faculty can fill out for assessment purposes while communication a proposal with their DAC and the college committees.
 - e. Casey motioned, Miguel seconded, AL Workflow approved unanimously.

6. Curriculum
 - a. LIN 225 – Update to frequency of course offering
 - a) Casey motioned, Miguel seconded, course approved unanimously.
 - b. REL 215 – Course title change
 - a) Recommendations:
 - I. Make sure the use of “world” is consistent throughout the proposal.
 - II. Update #30 to include new grading criteria
 - III. #12 add ‘e’ to ‘the’
 - c. REL 232 – New Course
 - a) Recommendations:
 - I. Update #10 course objectives to be clear on what the students will learn within those topics
 - d. Dionne motioned, Casey seconded, both REL courses were approved with the update of recommendations.
 - e. PRT 320, 340, and 350 - Saulo Gouveia
 - a) Courses are still in a bit of a draft phase. RCS would like to discuss the items but not move to approve these items in this meeting.
 - I. Update to the PRT program track, in fall 2018 they removed 101 and 102 and replaced it with 150 and 250 as intensive 5 credit course to be completed before the proposed 300 level courses.
 - II. Will be submitted in a future meeting with the program change.

Miguel motioned, Casey seconded, meeting adjourned at 4:32pm.