## MINUTES of the College Curriculum Committee September 16, 2010

*In attendance:* Dunn (AAH), Watts (ENG), Ahmed (FCI), Spinner (L&L), Steel (PHL), Dimitrova (REL), Alfaraz (SPP), Barr (THR), Blythe (WRAC), Franzen (Grad Std rep), Roraback (Dean's Office), Swenson (Assoc Dean), Walker (Dean's Office)

Guests: Quispe-Agnoli (CISAH), Murphy (HST), Largey (CM), Francese (FC&I),

- 1. Agenda approved. [Minutes from March 2010 meeting were approved online by CCC.]
- 2. Welcome
  - **a.** Introduction of CCC members.
  - **b.** Reminder that faculty terms extend for 2 years (1/2 elected new each year), with a 2-term limit; student terms are a single year. Meeting times and days generally remain consistent.
- **3.** Method of keeping minutes: Agreed: Roraback will keep minutes of 2010-11 CCC meetings.
- 4. Setting the 2010-11 CCC agenda (Swenson): Swenson emphasized importance of adhering to curriculum writing guidelines and December deadline for curricular changes for next academic year to pass CCC.

a. CISAH updates (Quispe-Agnoli):

Quispe-Agnoli reviewed administrative changes taking place in 2010-11 for CISAH, joint meetings of CISAH-AC and CCC, Faculty Learning Communities for 2010-11, SIRS evaluation procedures, CISAH teaching awards, need for departments to provide the same number of student seats regardless of potential cuts in graduate assistant levels.

- **5.** UCC updates (Swenson):
  - **a.** At the first meeting of UCC, new members received an orientation.
  - b. Actions taken by the UCC SubC: Changes to BA in Japanese: APPROVED Changes to BA in Religious Studies: APPROVED Changers to Minor in Religious Studies: APPROVED Philosophy 453, Religious Studies 335, and WRA 493: PASSED
- 6. Teacher Education Council updates (Swenson): The Arabic Teaching Minor for Elementary and Secondary: APPROVED. A small change to the BA in Japanese: APPROVED.
- 7. Blythe elected CCC chair for 2010-11. He will:a. Facilitate meetings

- **b.** Work with Theresa Walker and Janet Swenson on the agenda and Eileen Roraback on course & program descriptions
- **c.** Report to faculty at the spring meeting of the College and submit an annual report to the College Advisory Committee (and see that interim minutes of meetings are posted for the faculty)
- **8.** Curricular requests
  - **a.** French Italian and Classics

Italian Elementary Teaching Minor – New Program: APPROVED. Italian Secondary Teaching Minor – Change in Program: APPROVED.

 b. Linguistics & Languages – Change in Course GRM 461 – Teaching German Language and Culture: APPROVED.

## 9. Other Business

Walker noted the importance of not signing off on curriculum changes until after approved at CCC.

Minutes submitted by Roraback, checked by Swenson.