**MSU College of Arts and Letters**

**College Curriculum Committee minutes**

**meeting 19 February 2015 in 321 Linton Hall**

present: Stephen Deng (ENG); Sherin George (student representative); Tony Grubbs (RCS); Bump Halbritter (WRAC); Alisa Heriquez (AAHD); Beth Judge, *ex officio*; Carly Lesoski (graduate student representative; Deric McNish (THR); Jason Merrill (L&L), chair; Debra Nails (PHL); Jovon Potter, *ex officio*; Fred Rauscher, *ex officio*;Gretchen Van Wieren (REL); Brooke-Lynn Vij (student representative)

apologies: Ned Watts (UCC Representative)

guests: Jeff Grabill (WRAC); Julie Lindquist (WRAC); Jon Ritz (WRAC)

Jason Merrill called the meeting to order at 3:15 p.m. and introduced the committee’s new member, Bump Halbritter of the Department of Writing, Rhetoric and American Cultures (WRAC).

*Agenda.* The order of the agenda was rearranged to accommodate visitors’ schedules. WRA 470 and the Professional Writing BA program change request were added to the set of requests from WRAC. **The** **revised agenda was approved**.

*Proposed Changes to Tier I Writing.* Jeff Grabill, having distributed ten pages of handouts, described his “listening task” around the campus and proceeded to contextualize the proposal before the body by providing a history of the WRAC department. Julie Lindquist then introduced the proposed change: the consolidation of existing Tier-I writing courses into a single WRA 101 *Writing as Inquiry* course, with an anticipated 2016–17 implementation. She pointed to problems with current teaching and advising in Tier I writing, said the proposal formalizes changes that have already been made over time, and noted that faculty members would have an increased right to direct their courses as they see fit. In reply to a question, she confirmed that an honors section or course would still be available.

*Minutes.* The 18 December 2014 **minutes were** **approved with an amendment to item 4A:** change the final sentence to

“There was discussion of inclusion of PLS 371 and MC 270 as additional course offerings; these additions will have to be discussed with the College of Social Science and James Madison College through which the courses are offered.”

*Chair’s Remarks.* None.

*Associate Dean’s Remarks.* Fred Rauscher encouraged and empowered the committee to do more than merely improve the college’s curricular requests; he urged that broader curriculum matters be brought to the committee for discussion as well.

*UCC Update.* Rauscher said everything submitted by the college had passed scrutiny. He added that there is interest in making courses more accessible to disabled students and agreed to provide a website for committee members to learn more.

*Teacher Education Council Updates.* There was no report as there had been no meeting.

*Requests from WRAC (represented by Jon Ritz).* In discussion, the committee raised questions and made suggestions on the following points, listed by course proposal and item number:

WRA 370:

1. Introduce what is being abbreviated before employing an abbreviation (W, PW).

10. line 2, “edit” should be “editing”

17. delete “AL 370”

19. List the course numbers referred to as “first of 3 courses”: WRA 370, 380, and 480.

30. Suggestion: delete “four” so as not to restrict those who may teach the course.

WRA 380:

1. change “aligns” to “align”

12. change “Rutledge” to “Routledge”

17. delete “WRA 451”

19. change “first of a two-course sequence” to “second of a three-course sequence (WRA 370, 380, and 480)”

20. last line, change “aspects” to “aspect”

23. change “Major” to “major”

24. delete “WRA 370”

30. change “publication” to “production”

WRA 420:

10. change “flexiblem” to “flexible and”; change “recomment” to “recommend”; and change “CM strategies” to “content strategies”

17. delete “WRA 420”

WRA 455:

1. Provide more detail, e.g., “Change enrollment restriction to seniors-only.”

10. change “portfolio” to “portfolios”; change “field” to “fields”

17. delete “AL 455”

23. change “Major” to “major”

WRA 470:

2. change “effectiveFall” to “effective Fall”

WRA 480:

12. Change uppercase to caps-and-lowercase in titles.

17. add “WRA 470”

19. change “second in a two-course sequence” to “third in a three-course sequence (WRA 370, 380, and 480)”

22. replace “WRA 370” with “WRA 380”

24. Delete “WRA 380”

Professional Writing program change proposal:

15. In the list of course requirements, change the following:

3.b delete “Credits earned in any of these courses may not be used to fulfill requirements in items 3. c. or 3. d.”

3.c (last line) delete “3.b or”

3.d delete “WRA 455 Portfolio Seminar”; (last line) delete “2.b or”

Note that an outcomes assessment plan is on file with the Office of Academic Assessment, Program Review, and Accreditation. Unit should check the assessment plan to determine whether any of the proposed changes require changes in the assessment plan.

**Subject to the revisions detailed above, the College Curriculum Committee approved WRAC’s requests.**

*Request from the College of Arts and Letters (CAL, represented by Rauscher).*  At the pleasure of the body, a draft proposal for CAL involvement in a universitywide minor in entrepreneurship was discussed along with the course proposal (artificially separated here).

AL 114 (cross listed as CAS 114)

1. change “campus wide” to “campuswide”

11. change “embarcing” to “embracing”; change “creative thinking” to “intuitive thinking”; change “Entrpreneurship” to “Entrepreneurship”

20. delete orphan quotation mark; add a full-stop

**Subject to the revisions detailed above, the College Curriculum Committee approved the CAL request.**

Several courses were suggested as likely candidates for inclusion (anticipated to be as many as ten overall). The committee determined that its discussions should be informed by a presentation by someone more closely involved with the development of the minor, so Rauscher said he would arrange for an appropriate person to meet with the committee in March. Rauscher emphasized that conversation about the minor is ongoing universitywide and asked that committee members discuss possibilities for course inclusions, if they have not already done so, with their chairs and with members of their departments in the six days remaining before a meeting of CAL chairs and directors.

There being no further business, the meeting adjourned at 4:52 p.m.

Respectfully submitted,

Debra Nails