

CAL College Advisory Council

Minutes

Thursday, April 04, 2013

321 Linton Hall

3:15 – 5:00

Present: Marcia Aldrich (English), Chris Corneal (AAHD, CAC Chair), Ellen Cushman (WRAC), Todd Hedrick (Philosophy), Palczewski (undergraduate representative), Marília Ribeiro (RCS), Rob Roznowski (Theatre), Christine Scales (undergraduate representative), Dominik Wolff (graduate student representative), Karin Wurst (Dean)

Meeting began: 3:15 pm

- 1) Agenda for 4/01/13 unanimously approved
- 2) Minutes from 02/07/13 approved as distributed.
- 3) RCS Academic Program Review:
 - a. M. Ribeiro described the process by which the RCS study was drafted, and noted that there seems to be discrepancies between the Provost Office's guidelines and the CAL criteria regarding the inclusion of data, empirical information about enrollments, and other kinds of metrics. She also emphasized that RCS is currently working on a Work Plan, which will address many of the items present in the evaluation criteria but not currently addressed in the Self Study.
 - b. C. Corneal read a one-page report he wrote after receiving individual CAC members written responses. The responses were overall positive, and the study was endorsed. However, there was general criticism about the lack of concrete evidence regarding enrollment trends, number of majors/minor, external grants, number of faculty in each program, etc. Corneal's overall assessment is that there should be a middle ground between no metrics at all and a data-heavy report with little narrative.
 - c. The Committee agreed that Corneal's report accurately reflected the responses from the CAC. A brief discussion followed based on Dean Wurst's inquiry of whether departments had found the process of writing the Self-Study useful.

4) Dean's Remarks:

The Dean asked for suggestions on how professional development programs regarding the scholarship of teaching and learning might be more attractive to

faculty and TAs. There was a discussion on how departments have included student-centered initiatives.

5) CAL Faculty Meeting Agenda:

April meeting might need to be postponed and the venue changed. Long-term faculty and staff members will be honored.

6) Other business:

Dean Wurst asked for suggestions for activities to substitute the evening college. These could follow different models and lengths – weekends, a couple of evenings, a semester, etc., and can be geared towards senior, veterans, children, etc. Every department should come up with new ideas.

Meeting adjourned at approximately 4:20 pm.

Respectfully submitted,

Marília Ribeiro