**College Curriculum Committee**

**DRAFT Minutes**

**Meeting, April 21, 2016, Linton Hall, room 321**

Present: Sheila Contreras, (ENG, guest); Stephen Deng (ENG); Emma Dunn (Undergrad. Student Representative); Matt Ferkany (PHL)*;* Bump Halbritter (WRAC); Alisa Henriquez (AAHD);Janet **Hershberger**, *ex officio*; Beth Judge, *ex officio*; Russell Lucas (GSAH, guest), Deric McNish (THR); Jason Merrill (L&L, Chair); Patrick Prominski (Grad. Student Representative); Fred Rauscher, *ex officio*; Hailee Ridge, *ex officio*; Robin Silbergleid (ENG, guest); Anne Violin-Wigent (RCS)

Jason Merrill called the meeting to order at 3:16 pm.

1. Agenda approved
2. March Meeting Minutes approved
3. Chair’s Remarks – no remarks
4. Associate Dean's Remarks
	1. The date of the May meeting was set for Monday May 9, 10:00am.
	2. Hailee Ridge was introduced as the new temporary assistant to the Associate Dean.
	3. The Associate Dean announced that he was going back to the Philosophy department at the end of the semester.
5. UCC updates (report by A. Dobbins, read by F. Rauscher). All of the CAL programs were approved. The CCC was informed that people should be trained before they are given access to the system to change or delete courses and programs.
6. Teacher Education Council updates. (report by A. Baker-Bell, read by F. Rauscher). One CAL program was discussed and approved.
7. Curricular requests
	1. English (Robin Silbergleid): Change in Program: *Creative Writing Minor*
		1. Suggested changes:
			* Eliminate the enrollment limit and use the portfolio to restrict enrollment as needed.
			* Verify that there are no restriction for the courses listed and if there are, change these restrictions.
		2. Motion to approve the changes to the program as amended was carried.
	2. Global Studies in the Arts and Humanities (Russell Lucas):
		1. Changes in Program*: BA in Global Studies in the Arts and Humanities* and *Minor in Global Studies in the Arts and Humanities.* Suggested changes:
			* 15a: “choose three of four courses instead taking the required three”; typos on complete, fulfill
			* Requirements: change the numbering, correct the number of credits for GSAH 391 with the additional note that “no more than 4 credits of 391 count toward this requirement”, and specify “adding to nine credits”
		2. New Course: *GSAH 391.* Suggested changes:
			* Clarify the language under 19 and 20
			* Typo in 10
		3. Motion to approve the changes to the programs and to the course as amended was carried.

* 1. Romance and Classical Studies (Anne Violin-Wigent): Change in Course*: ROM 355*
		1. Changes suggested:
			+ Space missing under 12
		2. Motion to approve the changes to the course as amended was carried.
	2. Museum Studies (Fred Rauscher): Change in Courses: when a change of course code is needed, there is a specific procedure to be followed. College staff should be contacted for help and guidance. Course code changes do not require the same information (material, evaluation) as other changes.
		1. Changes suggested:
			+ Add language to explain the changes
		2. Motion to approve the change to the courses as amended was carried.
	3. Arts and Letters (Fred Rauscher)
		1. New course: *AL 492A* andchange in program: *Interdisciplinary Humanities BA*
			+ Change suggested: add sample sources under 12
			+ Motion to approve the changes to the course and to the program as amended was carried.
		2. Change in programs: *Arts and Letters Graduation Requirements BA* and *Arts and Letter Graduation Requirements BFA*
			+ Change suggested: add “BA” in the description for BA
			+ Motion to approve the changes to the programs as amended was carried.
1. Other business:
	1. Suggestions for courses that can count towards the BA in Pre-Law Humanities should be sent to Fred Rauscher

Meeting adjourned at 4:20 pm

Respectfully submitted,

Anne Violin-Wigent