

April 14, 2016 CGC Meeting

Present: Associate Dean William Hart-Davidson, Malea Powell (WRAC), Charlene Polio (LIN, SLS), Lisa Schwartzman (PHL), Claudia Berrios-Campos (Student representative), Ben Van Dyke (AAHD), Glenn Chambers (AAAS), Zarena Aslami (ENG), Rocio Quispe-Agnoli (RCS)

**Approvals:** Minutes of March 17 and today's agenda—it was moved, seconded and unanimously agreed to accept the minutes from March and the agenda.

### **Announcements**

**Recruitment incentive update:** these new incentives were taken advantage of by four programs. Professor Schwartzman discussed some problems that Philosophy encountered, in that incoming students now have different offers. Some students received substantially more funding than others, which was troubling. Professor Powell said in WRAC that she urged the applicants to ask not only for funding, but for items that they needed (i.e., travel expenses, computer, etc.). Professor Polio pointed out in response to Schwartzman's comment that disparities happen among faculty bargaining for salaries. Hart-Davidson said that this is a learning process, and needs to include such things as teaching load, etc. Both Professors Powell and Quispe-Agnoli shared that for their recruits, they ended up with only slightly differing offers. Professor Aslami said there are a few recruits who were offered the standard graduate assistant package, and a few who are receiving more recruitment funds via the College, but she's planning to favor the former with summer support fellowships to even out the playing field.

**External Grant support incentives**—There were eight applicants, and everyone who applied received one. Professor Chambers asked if that would be an ongoing program; and Hart-Davidson indicated it would. There will be another call for submissions with a May 1 deadline.

### **Discussion Items**

**Responsible Conduct of Research**—The CAL sub-committee of Professors Polio and Aslami met and decided to look at the two programs already out there. There's a new system that's been introduced since they first met. Some of the criteria doesn't apply to all programs, such as animal research or human subjects. Everyone will go through these modules their first year. It was discussed as to how the graduate directors or committee chairs would know whether or not their students completed the modules. Polio asked if this included MA students or doctoral. Hart-Davidson replied at present it's just Ph.D., and the decision has not been made as to how/whether to include MFA students. Aslami asked if there would be a way for the college to offer a seminar the week before classes begin? The question was raised as to who would teach it, and some units already require their students to undergo training regarding research. Hart-Davidson also commented that there's a third annual renewal being proposed, but that wasn't very well received by GAAD. Polio asked if there was a deadline, or where do we go from here? Hart-Davidson said he thinks it's on hold, and that he's also raised in FOD that perhaps there should be a parallel program for faculty members new to advising.

**Digital Dissertation policies in unit handbooks**—Hart-Davidson handed this item off to Chambers, who began by relating the situation of a doctoral student who was admitted with the understanding that she could submit her dissertation digitally (a film about the riots in Detroit). Chambers reached out to Hart-Davidson and to faculty in Digital Humanities. The chair in Journalism agreed to assist. So this student is

producing her film, but she is also writing a detailed paper on the topic to support the documentary. Powell said they have guidelines in WRAC, and she would be happy to share them with the group. Quispe-Agnoli said that in RCS, it hasn't come up with graduate students, but with a faculty member who'd produced a documentary and not provided adequate documentation for the film to be considered as work toward promotion. Powell will send WRAC's guidelines to Hart-Davidson and Janet to send out to CGC.

**2016 graduate program performance report**—Hart-Davidson reported that CAL has produced almost 100 doctoral degrees from 2012-2015, and that the total time to degree (TTD) overall has dropped for everyone. There's also a good count of MFA and TESOL MAs awarded, with a good TTD for all three programs (AAHD, THR, and TESOL).

He moved on to the ethnic identification of the doctoral enrollees, and the ethnic make-up is overwhelmingly Caucasian, with approximately 17% African American, and 10% Hispanic; which is very average compared with other universities. Also in the report will be discussed the resources that CAL is able to offer to graduate education across the college, which has doubled. He will begin working with CAL's fiscal officer, Ken Deslover, regarding end-of-year graduate financial reporting across the college. He's hoping to have this to the CGC members shortly after the semester ends, and may address the request to the chairs. Most of the information should be available via the unit's fiscal officer and graduate secretary.

**2016-17 Strategic Priorities**—(Alum discussion?) What do you want to work on for next year? Part of the initiative for recruitment incentives and external grant support fellowships is to hopefully have them become fundraising initiatives for endowment.

Chambers said hopefully to keep publicizing their program and get the TTD number down.

Powell—would like to maintain and increase number of diverse graduate students, and maintain an inclusive environment. Also WRAC is investing in summer funding for graduate students, in the hopes that graduate students will finish faster. Powell said they noticed they were losing students to places that could provide summer funding, although WRAC has always managed to pull together funding for graduate students.

Polio said that she'd like to encourage Linguistics students to decrease time to degree. She's been trying to encourage German along, and get some ESL sections for TESOL.

Philosophy would like long-term to find a way to support more of an incoming cohort than three per year.

Romance and Classical Studies has five graduate programs that do not always communicate with one another. They must begin doing so if the French Ph.D. program is going to continue.

AAHD-Prof. Van Dyke said that AAHD does well with diversity, but could do better. Another issue that Art deals with is the facilities for the grad students are not adequate.

Hart-Davidson finished by saying that one of the Provost's main criteria for a graduate program is that graduate students should enhance research capacities of a unit, and this is something that CAL needs to work on. There are now summer support fellowships for faculty now. Now that CAL has better financial footing, he would like to help reduce the debt of the graduate students. He said that we've become very

student-centric, and we're doing a good job; but this is not what the rest of the university views as part of the function of having a graduate program. We need to find ways to enhance both the research mission and graduate programs.

The meeting adjourned at 5:00